

BRANDERMILL COMMUNITY ASSOCIATION, INC.  
**COMMERCIAL ARCHITECTURAL REVIEW BOARD**  
3001 East Boundary Terrace, Midlothian, VA 23112 (804) 744-1035, FAX (804) 744-2839

**APPLICATION FOR COMMERCIAL PROJECT APPROVAL**

**Applicant - Please fill in all information below:**

**DATE OF APPLICATION:** \_\_\_\_\_

**APPLICANT (Company Name):** \_\_\_\_\_  
(The Applicant shall be the property owner at the time of construction)

**REPRESENTED BY:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**PROJECT NAME / LOCATION:** \_\_\_\_\_

**PROJECT TYPE - Please check all that apply:**

BUILDING PLANS	SITE PLAN	LIGHTING PLAN	LANDSCAPE PLAN	SIGNAGE

**Fill in below as applicable:**

**ARCHITECT / ENGINEER:** \_\_\_\_\_

**CIVIL ENGINEER:** \_\_\_\_\_

**LANDSCAPE ARCHITECT:** \_\_\_\_\_

**SIGN COMPANY / DESIGNER:** \_\_\_\_\_

This Application is being furnished to the Brandermill Architectural Review Board (ARB) for review and approval. The ARB meets the second and fourth Tuesday of each month, and **APPLICATIONS MUST BE SUBMITTED NO LATER THAN 5:00 PM THE FIRST (1<sup>st</sup>) AND THIRD (3<sup>rd</sup>) MONDAY PRECEDING THE MEETING.**

To be considered for approval, this application must be accompanied by drawings and other information as described in the **BCA COMMERCIAL DESIGN STANDARDS**. (See BCA website: [www.brandermill.com](http://www.brandermill.com), **Residents, Documents & Information**.)

The ARB bases its review only on the **COMMERCIAL DESIGN STANDARDS** and **COVENANTS** of **BRANDERMILL**. Approval does not relieve the Applicant of responsibility for obtaining all other necessary permits and compliance with applicable Zoning Codes, Zoning Proffers, and Building Codes.

**DO NOT WRITE BELOW:** **DATE APPLICATION RECEIVED:** \_\_\_\_\_

- APPROVED                       APPROVED WITH LIMITING CONDITIONS (SEE MEMO)  
 DENIED                             PRELIMINARY REVIEW (Not Released for Construction)

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Brandermill Architectural Review Board

Updated June, 2014